

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS
Tel: 01280 814483 Email: maidsmoretonclerk@gmail.com
www.bucksvoice.net/maids-moreton-parish-council/

Issue Date: 28 November 2019

Dear Councillor,

You are hereby summoned to the meeting of Maids Moreton Parish Council at Maids Moreton Village Hall, Main Street, Maids Moreton, MK18 1QS on 4 December 2019 at 7.30pm when the under mentioned business will be transacted.

AGENDA

- 183/19 **To receive apologies for absence and welcome.**
- 184/19 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting.
- 185/19 **Members' Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 186/19 **Approval of minutes:** To agree the minutes from the Parish Council Meeting held in the Maids Moreton Village Hall on 12th November 2019.

Notes on actions:

- a) 162/19 GM has signed his declaration of acceptance and submitted his register of interests.
- b) Finance and Accounts –
 - i) all agreed invoices were paid.
 - ii) No further information was found regarding the 2019/20 precept budget.
 - iii) Devolved Services Agreement was circulated to all councillors. Income is £1,496.88. This will be discussed at today's meeting.
 - iv) JW and JDE have not yet met to put a proposal together for precept 2020/21. JW to present his findings at today's meeting.
 - v) JDE still to investigate SSE bills and discrepancies.
 - vi) Reserves are £8,010.34 according to the budget spreadsheet.
- c) 163/19 Planning
 - i) All agreed comments were posted.
 - ii) S106 letter was chased and a response has been promised.
 - iii) NBPPC/VALP to be covered in this meeting.
- d) 167/19 Skills Audit has been circulated for completion before the Action Plan Meeting.
- e) 168/19 Action Plan meeting - this will be discussed at today's meeting.
- f) 170/19 Play Area – JDE and PH are completing the WREN grant application. This will be discussed at today's meeting.
- g) 171/19 Devolved Service – This will be discussed at today's meeting.
- h) 172/19 Elmers Charity – JDE promoted around village via MailChimp, Facebook and E-mail.
- i) 174/19 Dogs on playing field JDE asked Cathy Knott about her experience with dog fouling in Westbury. CK kindly forwarded some information that was sent to all councillors.
- j) 175/19 JDE has yet to find a solution for storage of archived documents but is still working on it
- k) 176/19 no working group information was received.
- l) 177/19 Facebook account created.

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- m) 178/19 David Hobbs has been given information regarding benches and their costings.
- n) 179/19 it was agreed to remove PSE from the email circulation.
- o) 180/19 Land at Church Close is owned by VAHT and the fence will be inspected on 29/11/19.
- p) Hedges were inspected by MB and PH. Letters will be sent where needed.

187/19 **To accept the resignation of Carolyn McCall.** No vacancy has been advertised as we are within 6 months of an election and this is not now necessary.

188/19 **GDPR, Websites and Email Addresses for Councillors:** to agree a strategy to ensure MMPC comply with current and future GDPR regulations regarding website and email usage. This includes;

- a) having a website that adheres to all the Regulatory Frameworks, including the International Web Accessibility Standard or its European equivalent. This highlights the need for all websites to be accessible to all abilities, including the blind, deaf and mobility impaired. BucksVoice is closing. We have maids-moreton.co.uk. Report from Mark Fleet.
- b) Having email addresses for councillors and members of staff that are only used for council business and that are cloud based.

189/19 **Finance and Accounts**

- a) To agree financial statements of accounts and bank reconciliations for the end October 2019.
- b) To review and act on invoices received and bank payments to be made in December 2019. See additional information.
- c) To agree the budget/precept for 2020. JW to provide information relevant to this prior to the meeting. This must be agreed prior to submission in January.
- d) Bills from SSE update. JDE still believes there to be an issue that needs investigating.
- e) Devolved Services - Devolved Service income is £1,496.88. Cost of devolved services is around £4,662.90. The devolved service agreement finished in 2018/19 and was extended to 2019/20. I have enquired (30/9/19) what is going to happen next year. The current agreement is again being extended for a 2-year period 2020/22 with the same income as in 2018/19. To discuss and agree the extension of the devolved services agreement.

190/19 **Bank Balances**

	Treasurers Account	Bus Bank Instant
Opening Balance 26/06/19	£33,797.75	£18,346.41
Paid In	£8,654.71	£1.58
Paid Out	£13,486.56	£0
Closing Balance	£28,965.90	£18,347.99

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Reserves

Total currently held is £8,010.34

Information held historically is as follows:

		Income	Outgoing
16.11.2015	MM Playingfield Association	£5,979.64	
05.05.2016	Beetle Drive in Village Hall	£210.00	
02.06.2017	B&S Running Club	£2,650.00	
07.06.2017	Buckingham Rugby Club	£200.00	
10.10.2018	Roundabout		£5,540.00
20.11.2017	Tesco Green Bag Scheme	£3,750.00	
14.11.2018	You & Me swing		£489.30
19.11.2018	Tesco Green Bag Scheme	£1,250.00	
Income	£14,039.64	minus outgoings	£6,029.30
		TOTAL	£8,010.34

191/19 **Planning:** to discuss and agree comments on the following planning applications:

Application Number	Details	Progress
19/03992/APP	Greenbank Duck Lake Maids Moreton Buckinghamshire MK18 1RF Outdoor covered area	Pending Consideration
19/04147/APP	8 Glebe Close Maids Moreton Buckinghamshire MK18 1RW Single storey front extension	Pending Consideration
19/02912/APP	Foscote Hill Farm relocation of farm business to include temporary residential accommodation for a period of five years and construction of agricultural buildings	Development Committee 29/11/19
19/03569/APP	Meadow Bank barn conversion and extension to form separate residential dwelling.	Pending Consideration
18/01385/AOP	Possible update from Scotts Farm Close To discuss the email from Danika Hird regarding access.	Information.
16/00151/AOP	Update from the Action Group and any other information regarding the Walnut Drive Planning Application.	Information.
	Update on VALP and NBPPC from PH	

192/19 **Neighbourhood Plan:** grant of £7991 has been received. Update, report on progress and agree forward plans. PH to feedback information on NBPPC special meeting regarding VALP.

193/19 **Maids Moreton Parish Action Plan:** To review and update this plan at every meeting. Action plan yet to be agreed by councillors – to agree a meeting time convenient for to formalise the action points and responsibilities on the plan. To use the skills audit as part of this process.

194/19 **To provide an update on the village email system:** Mail Chimp – 30 people are now signed up.

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195/19 **Play Area:** To provide an update regarding WREN application. To approve JDE and PH as authorised signatories for MMPC when applying for the playground grant. JDE and PH are currently working on this. Deadline is 11/12/19.

196/19 **Civic Voice ABC Planning** – to discuss the email sent by CC on 25/11 and a response to this email.

197/19 **Storage Containers:** to discuss the ownership and maintenance of the storage containers.

198/19 **Scout Hut: in the minutes of the June Meeting 101/19 e an excerpt from minutes states:**

Scout Hut; Update regarding the refurbishment of the outside of the Scout Hut.

- a. To discuss the replacement of the exterior doors on the Scout Hut. GM gave a resume of the situation at the present time; he had circulated a quote for a suitable external door, problem being that it didn't have any glass in it. He had suggested that the Councillors investigate for suitable alternatives. PH suggested ally composites or plastic doors or windows could be constructed into the building to let in extra light. MB proposed that the hardwood doors are purchased. **Members RESOLVED to purchase hardwood doors for the Scout Hut. Action; GM will circulate a revised quote for hardwood doors.**
- b. To discuss notices on the outside of the doors stating that they are **Fire Door – No Parking in front of them.** MB deferred this item until the doors are purchased.
- c. To discuss having **hatched no parking areas** in front of the exits from the Scout Hut. GM proposed that this could be done now by a working party using yellow spray paint. AM wanted a quote of the cost of the paint. GM will check the cost of the paint.

Wood has been ordered for the remainder of the cladding. To discuss the purchase of new doors with signage and hatched no parking areas.

199/19 **To discuss the email from Jenny Kleeman, Guardian Journalist, regarding Ben Field.** To discuss how, if at all, the council could identify vulnerable residents in Maids Moreton.

200/19 **To discuss a repair or replacement boiler in the scout hut.** Rachel Scrase from the Scouts has brought to our attention the ongoing repair issues they have with the boiler and they would like to request a new one is installed soon. Last serviced 23/9/2019. Service report attached.

201/19 **Villagers' Questions**

- a) A resident has highlighted the mud on the footpath that leads from Maids Moreton Playing Area to Buckingham Primary School. Pictures attached. To discuss possible improvement to this footpath.

202/19 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.

203/19 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting.

204/19 **Date, time and venue of the next meeting:** The next meeting will be held on February 5th at 7.30pm at Maids Moreton Village Hall.

Jacky Dale-Evans

Clerk to Maids Moreton Parish Council

Please note this is a public meeting and you may be filmed, recorded or published.

Members of the public: if you would like to see any of the attachments please contact the clerk at maidsmoretonclerk@gmail.com

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Additional Information

Invoices

Date	Details	Amount
18/11	CJM Fencing for trellis in rose garden 202201	£1020.00
4/11	GM Outdoor Services grass cutting 1457	£90
30/11/19	Payroll Jacky Dale-Evans	TBC
30/11/18	Expenses for JDE BMKALC training for JDE – Clerking Essentials and Accounts and Finance.	£112.21

Quotes for approval

Date	Details	Amount
18/11	GM Outdoor Services 1070. To repair and protect the verge on the edge of 2 nd entrance to the park near the dog poo bin.	£195
18/11	GM Outdoor Services 1071 - verges Increase in price of £5 per cut to include Church Close devolved from AVHT as agreed 12/11/19. From £185 per cut to £190 per cut.	£190
18/11	GM Outdoor Services 1072 – play area & playing field Increase in price of £20 per cut to include the extra grass reclaimed beside the roadway to the cricket pavilion and beside the storage containers. From £90 per cut to £110 per cut.	£110

Ref 201/19

